

AIE - Creative Start Project Grant Application | FY25

Organization Information

Organization Name:*

Enter the applicant organization's legal name. This should be the organization (School, School District, ESD, Early Learning Center, Tribal Agency, nonprofit organization) who will contract with ArtsWA and who is obligated to complete a final report at the end of the grant period.

Organization Type: What type of organization is applying for this grant?*

- Head Start or ECEAP
- School District or Educational Service District
- Public School
- Tribal, state, or municipal government agency
- Non-profit with 501(c)(3)

School District Name

For those applying as a Public School only: enter the name of your School District

School District Physical Address:

For those applying as a Public School only: enter your School District's legal address.

Organization Physical Address:*

Enter your organization's legal address.

Organization County:*

List the county where your organization is located.

Geographic Classification: Which of the following best describes your organization's geographic setting?*

These geographic classifications are based on broad definitions established by the United States Census Bureau. If these definitions do not align with your community or organizational setting, please select "Other".

- Rural (Population of 2,500 or less)
- Urban Cluster (Population of 2,500-50,000)
- Urbanized Area (Population of 50,000+)
- Other

Contact Information

Authorizing Official

Enter the contact information of the person who has authority to sign your grant contract and invoices if your application is successful. **If you are applying as a Public School, your Authorizing Official should be from your School District.** All other project contacts can be from your individual school building.

Authorizing Official First & Last Name*

Authorizing Official Email Address*

Authorizing Official Phone*

Enter in the following format: xxx-xxx-xxxx

Primary Grant Contact

Enter the person who should receive all official grant communications and contract materials.

Grant Contact First & Last Name*

Grant Contact Email Address:*

Grant Contact Phone Number *

Enter in the following format: xxx-xxx-xxxx

Is your Primary Grant Contact the same person as the Project Coordinator?*

Project Coordinator is the person who is the day-to-day manager of the proposed project(s) in this application.

- Yes
- No

Project Coordinator

This is the person who is the day-to-day manager of the proposed project(s) in this application.

Project Coordinator First & Last Name*

Project Coordinator Email Address:*

Project Coordinator Phone Number: *

Enter in the following format: xxx-xxx-xxxx

Would you like to list an additional contact?*

Note: This additional contact should be a key staff member that should receive relevant grant information. Include their first and last name, email, and role.

- Yes
- No

Additional Contact

This additional contact should be a key staff member that should receive relevant grant information. Include their first and last name, email, and role.

Additional Contact First & Last Name (optional)

Additional Contact Email Address

Additional Contact Phone Number

Enter in the following format: xxx-xxx-xxxx

Conflict of Interest

Transparency: Are there any individuals involved with the implementation or oversight of your project proposal that have an affiliation with ArtsWA?*

Conflicts of interest may include but are not limited to project managers, leadership, board members, artistic collaborators, ArtsWA staff, ArtsWA Commissioners, and contractors. Conflicts of Interest do not prevent applications from being considered for funding.

- Yes
- No

List the names of the individual(s) involved with your project proposal who have a conflict of interest with ArtsWA:*

Organization Identifiers

EIN (Employer Identification Number): *

Enter your organization's nine-digit Federal Employer Identification Number (EIN) in the following format: (xx-xxxxxxx). If you do not have an EIN number, register for one [here](#).

Does your organization have a Statewide Vendor (SWV) number?*

Washington Statewide Vendor (SWV) number allows the state of Washington to pay you—whether you are a business or individual contractor or grant recipient. To help you receive your funds quickly (should you get funded), apply for an SWV number ahead of time.

- [Register for your SWV number here.](#)
- [More information on getting your SWV number.](#)
- If you have received payment from Washington State in the past – you likely already have a SWV number. You can check on the status of your SWV number by using the [vendor number lookup](#) or contacting: PayeeRegistration@ofm.wa.gov.
- **An SWV number is not required to apply but is needed to receive funds should you get a grant.**

- Yes
- No
- I don't know

Does your organization have a Unique Entity Identifier (UEI) from SAM.gov?*

As of April 2022, recipients of grants using federal funds are required to have an UEI number. The UEI replaces the DUNS Number. You may apply for grants without one but cannot receive funds until you have a UEI. By selecting “no”, you confirm that you will be applying for a UEI immediately. It may take several weeks to receive a number. [Click here to apply now.](#)

- Review this [10-minute video](#) to learn about getting a UEI.
- Refer to our [Managing Your Grant](#) page for more information.

- Yes
- No
- I'm not sure

ADA Compliance

The Washington State Arts Commission (ArtsWA) supports universal access to the arts and abides by state and federal laws that prohibit public support to organizations (people or entities) that discriminate against people with disabilities. Therefore, each grantee is required to assure that they are in compliance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 (ADA).

Section 504 of the Rehabilitation Act of 1973, as amended, and the Americans with Disabilities Act of 1990 states that no otherwise qualified person shall, solely by reason of their handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination in federally assisted programs. Compliance with this Act includes the following: notifying employees and beneficiaries of the organization that it does not discriminate on the basis of handicap and operation of programs and activities which, when viewed in their entirety, are accessible to persons with disabilities. Compliance also includes maintenance of an evaluation plan developed with the assistance of persons with disabilities or organizations representing disabled persons which contains: policies and practices for making programs and activities accessible; plans for making any structural modifications to facilities necessary for accessibility; a list of the persons with disabilities and/or organizations consulted; and the name and signature of the person responsible for the organization's compliance efforts ("ADA Coordinator").

By clicking the YES button below and by submitting an ArtsWA grant application, applicants/grantees are acknowledging that their programs, services, and facilities are accessible, or a plan to make them accessible is in place and being followed. Funds may not be granted unless applicants are able, if requested, to provide documentation of their efforts to be in compliance.

Applicant assures that all arts programs, services, and activities made possible with funding from the Washington State Arts Commission, and all facilities in which such programs, services, and activities are held (whether owned, leased, or donated to the Applicant), will be accessible to people with special needs in accordance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. Otherwise, organization will provide readily achievable reasonable accommodation as warranted.*

Project Information

Creative Start Grant Project Title:*

Enter the title of your Creative Start Project.

Project Type:*

Select the option that best describes the number of sites your Creative Start grant project will support.

- Single-site (one early learning center, school building, or facility)
- Multi-site (two or more early learning centers, schools, or facilities)

Grant Amount Requested: \$*

Enter the amount of your grant request. Single-site applicants can request \$5,000 to \$10,000. Multi-site applicants can request \$10,000 to \$15,000. This should match your ArtsWA Funds Total in the Project Expense Table.

Arts Learning for PreK - Grade 3 Students: How will your arts integration project be delivered?*

- Within traditional school days and hours
- Outside of traditional school days and hours
- Both in-and out-of-school days and hours

Enter the number of participants you anticipate will receive arts integrated instruction or professional learning through your project.*

Enter the name of the site(s) and/or school(s) where your arts integration project will take place and the anticipated number of participating early learning students and/or educators. If no students or educators will receive instruction through your project, enter "0" in the corresponding column. Provide your best estimate for your anticipated project impact. Note: If you are applying as an Educational Service District, you may list the participating School Districts in the "Site and/or School Name" column.

Site and/or School Name	City	County/Countries	Number of Educators	Number of Preschool Students	Number of Kindergarten Students	Number of 1st Grade Students	Number of 2nd Grade Students	Number of 3rd Grade Students
	Total:		0	0	0	0	0	0

Project Summary: Briefly summarize the arts integration project you intend to carry out in the upcoming 2024-2025 school year. Provide a snapshot of the project's who, what, where, when, why and how the project focuses on serving early learners, educators, and/or families.*

In 3-5 sentences, briefly describe your project.

Limit: 150 words

Narrative Questions

There are five (5) scoring criteria; refer to them in the [Creative Start Project Grant Guidelines](#) as you develop your responses. Each criteria is comprised of multiple choice questions and a short-answer narrative. **Ensure your narrative responses align with your responses in each multiple choice section.** Narrative responses are scored based on the criteria, not on the length of your answer or the number of words. Each narrative question has a maximum word count, but your responses do not need to meet this limit.

1. Arts Integrated Learning

1(a). Arts Integrated Learning: What arts discipline(s) are the focus of your arts integration project? *

Select all that apply. Want to learn more about arts integration? [Click here for a quick video explanation.](#)

- Visual Arts
- Music
- Dance
- Theatre
- Media Arts
- Literary Arts
- Folk and/or Traditional Arts
- Interdisciplinary Arts
- Social practice and/or community engagement
- Other

1(b). Arts Integrated Learning: What non-arts curriculum area(s) is the focus of your arts integration project? *

Select all that apply.

- Health and Physical Educational
- Language and/or Literary
- Math
- Science
- Since Time Immemorial: Tribal Sovereignty in Washington State
- Social Emotional Learning
- Social Studies
- Other

1(c). Arts Integrated Learning: What are the main learning standards and/or frameworks you are using to inform student learning goals?*

Select all that apply.

- WA State Arts Learning Standards
- National Core Arts Standards
- Washington State Early Learning and Development Guidelines (ELDGS)
- WaKIDS Teaching Strategies GOLD
- Common Core State Standards
- OSPI Social Emotional Learning (SEL) Standards
- WIDA English Language Development Standards
- Since Time Immemorial: Tribal Sovereignty in WA State
- WA State/Next Generation Science Standards
- WA State Social Studies Learning Standards
- Environment and Sustainability K-13 Learning Standards
- Teacher/Principal Evaluation Program (TPEP)
- Social Justice Standards/Learning for Justice
- No learning standards or frameworks are used at this time
- Other

1(d). Arts Integrated Learning: How will your project activities/curriculum support student learning goals in both arts and non-arts subjects? How will you measure and celebrate those outcomes? Include how you will use any specific learning standards or frameworks and how the project ensures sequential learning. *

Describe any methods to develop curriculum, evaluate and measure success. If relevant, outline any assessment data or community feedback you plan to use to refine learning goals and curriculum design. Sequential learning means a series of lessons designed to allow students to build knowledge, understanding and skills over time.

Limit: 300 words

2. Project Design

2(a). Project Design: When will your project take place? *

Enter the anticipated start and end dates of your project in this grant performance period (July 1, 2024 - June 30, 2025)

2(b). Project Design - Expenses: In the table below, list your anticipated project expenses in the categories provided. Note: Panelists will evaluate applications for adequate pay, collaboration and planning time, and support for teaching artists, community members, educators, etc. ArtsWA does not require that organizations pay a standard rate because of a wide variety of circumstances. Please see additional information on living wage efforts [here](#).

There are four (4) expense sections: (1) Paying Individuals; (2) Paying Organizations; (3) Materials; (4) Other.

- Describe your project expenses in the first column, with details about hourly rates, costs, and number of hours or quantities in the next two columns.
- List the amount of that expense, if any, that you would like covered by ArtsWA grant funds in the last column. Do not include costs covered by In-Kind Support here; list those separately on the "Project Income" table.
- **Material fees covered by ArtsWA grant funds cannot exceed \$5,000.**

Project Expense Table

Use the vertical scroll bar on the right side of the above table to access all sections and rows of the expense table.

Project Expense Description	Anticipated Cost or Hourly Rate of Pay	Anticipated Quantities or Number of Hours	Subtotal (total for your whole project)	Requested ArtsWA Funds (this can be a percentage of your subtotal or the full amount)
Paying Individuals (Artists, Teaching Artists, Project Administrators, etc.)	****	****	****	****
Paying Organizations (Partners, Consultants, Community Organizations, etc.)	****	****	****	****
Materials (Supplies, Equipment, Technology, etc.) Note: Material fees covered by ArtsWA grant funds cannot exceed \$5,000	****	****	****	****
Other (Transportation, Indirect fees, etc.)	****	****	****	****
			Sum Total	ArtsWA Funds Total (This should equal your grant request amount)
			\$0.00	\$0.00

2(c). Project Design - Income: In the table below, list the amount of funds supporting your project in the categories provided.

- There are five (5) income sections: (1) Funds from Applicant Organization or Project Partners; (2) Government or Private Foundation Grants; (3) Corporate or Local Business Support; (4) Other Support; (5) In-Kind Support.
- Describe the source of your project funds in the first column, and the anticipated amount from that source in the second column.
- Describe any donated goods or services supporting your project under "In-Kind Support". List the total estimated value in the second column.
- If a source of funds or In-Kind Support is fully confirmed, enter "Yes" in the last column.

Project Income Table*

Use the vertical scroll bar on the right side of the above table to access all sections and rows of the income table.

Project Funds Description	Anticipated Amount	Confirmed? Yes/No
Funds from Applicant Organization or Project Partners	****	****
Government or Private Foundation Grants	****	****
ArtsWA Grant		No
Corporate or Local Business Support	****	****
Other Support (e.g. PTA, Individual donors, fundraising events, etc.)	****	****
In-Kind Support (e.g. donated goods and services, volunteer time, etc.)	Estimated Value	****
Total Project Budget:	\$0.00	

I certify our organization is not applying for other ArtsWA grants to support the same project, expenses, and services.*

Organizations can apply for and receive other ArtsWA grants if they support different projects, expenses, and services.

Optional: Is there anything additional you would like to tell us about your budget?

2(d). Project Design: Who will support the successful implementation of this project and how will they be supported? Briefly introduce the key individuals, partners, collaborators, artists, administrators, educators, or community members who will actively contribute to the project. Outline a realistic timeline for the project, indicating key milestones. Explain any external partnerships or collaborations that aim to enhance the overall project design.*

In a few sentences, describe the key roles supporting your project. This does not need to be exhaustive.

Limit: 300 words

3. Educator and Artist Support

3(a). Educator and Artist Support: How do you plan to support and honor the expertise of early learning educators and any artist collaborators through this project? Describe how you compensate and support artists and/or educators and any ways your organization supports the professional and creative growth for project staff. How are these efforts reflected in your project budget?*

Describe how specific elements of your budget and project ensure adequate staff capacity, paid collaboration time, and appropriate pay for project collaborators. Note: Panelists will evaluate applications for adequate pay, collaboration and planning time, and support for teaching artists, community members, educators, etc. ArtsWA does not require that organizations pay a standard rate because of a wide variety of circumstances. Please see additional information on living wage efforts [here](#).

Limit: 300 words

4. Community and Family Engagement

4(a). Community and Family Engagement: Which student grade levels, educators and/or families will engage in learning opportunities through this project?*

Select all that apply.

- Students in PreK (ages 3-5)
- Students in Kindergarten
- Students in Grade 1
- Students in Grade 2
- Students in Grade 3
- Families with PreK - Grade 3 Students
- PreK - Grade 3 Classroom Teachers
- PreK - Grade 3 Administrators
- Teaching Artists
- Other

4(b). Community and Family Engagement: Which (if any) specific community groups will comprise 25% or more of the population that will engage in learning opportunities through this project? Choose the applicable demographics.*

Select all that apply. This list is not exhaustive; please use the "other" checkbox at the end of the list to expand upon your selection(s) or identify other communities your organization works with.

- No single group makes up more than 25% of the population intentionally engaged
- Black, African American, or African Diaspora (West, Central, East, or South)
- Communities or individuals impacted by homelessness
- Communities or individuals impacted by incarceration
- East Asian, Southeast Asian, Or South Asian
- European/ European American
- Families and/or individuals impacted by poverty
- Immigrant communities
- Indigenous North American Native American, or Alaska Native
- Individuals with Disabilities
- Latiné/x/a/o
- LGBTQIA2S+ (Lesbian, Gay, Bisexual, Transgender, Queer/Questioning, Intersex, Asexual and Two-Spirit)
- Military Veterans / Active-Duty Personnel
- Neurodivergent individuals
- Pacific Island or Native Hawaiian
- Persian, Central Asian, Arab, North African, or Middle Eastern
- Refugee communities

- Rural communities
- Systems-impacted communities (communities impacted by systemic racism such as red-lining or historic discriminating immigration policy for example)
- Youth impacted by trauma
- Other

4(c). Community and Family Engagement: How does the proposal foster an inclusive environment that actively seeks input from the community and families throughout the project? Explain the strategies employed to incorporate student and family knowledge, culture, language, and experiences into the project design. *

Limit: 300 words

5. Plans for Accessibility

5(a). Plans for Accessibility: To support a diversity of PreK - Grade 3 students and families, what access efforts will you prioritize for this proposed project? Select up to three (3) strategic efforts that will be a focus during the 2024-2025 year:*

Select all that apply. Planning for access may impact students, educators, and/or families participating in your project.

- Increase transportation options
- Provide modified or adapted learning resources and/or tools for students with disabilities (example: Understanding by Design/UDL)
- Work with community partners to increase enrollment for students underrepresented in past activities
- Provide free-of-cost arts learning materials (example: art kits)
- Increase language access (example: translation, modified learning materials)
- Support access to technology and/or the internet
- Increase access for neurodiverse students
- Expand family outreach and engagement efforts
- Invite family, community, and/or youth input into program and/or curriculum design
- Train project staff to better meet the strengths, learning needs and/or interests of students
- We have limited capacity to plan for access at this time
- Other

5(b). Plans for Accessibility: Describe how the priorities selected above help ensure that the project is accessible to a diverse range of learners. Explain how the project addresses potential barriers to access, promoting inclusivity and equity in participation. *

Tuition-based programming must outline their equity and accessibility plan that includes full scholarships, reduced fees, transportation access, and/or collaboration with local public schools for outreach and partnership

Limit: 300 words

Supporting Documents

There are two (2) supporting document to upload in this section. Applicants to this grant opportunity are required to upload the following documents as part of their application. Do not submit letters of commitment from the project team submitting this application. Letters must come from community members and/or education leadership connected to your project.

Letter #1: Submit a letter that demonstrates awareness of and committed support for this project from community leadership directly involved with the proposed project.*

This letter can written by school/district/ESD/tribal leadership, organizational leadership (must differ from person/people who submit this application), or community leadership (i.e. director, principal, superintendent, directors of partnering organizations).

Letter #2: Submit a letter of commitment written by the early learning educator directly involved with the proposed project. *

Optional

Is there anything additional you would like to tell us as part of your application?

Limit: 200 words

Where did you hear about this grant opportunity?*

- ArtsWA email or newsletter
- ArtsWA Social media post
- ArtsWA Website
- ArtsWA presentation
- Co-worker, colleague, or friend
- Online search
- OSPI (Office of the Superintendent of Public Instruction)
- I'm not sure
- Other

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