

APPLYING FOR SHUNPIKE FISCAL SPONSORSHIP VIA ARTSWA'S EMERGING GRANT

WHAT IS FISCAL SPONSORSHIP?

Fiscal sponsorship is a contractual relationship between a 501(c)(3) nonprofit organization and a mission-aligned group that enables the 501(c)(3) to extend certain benefits of being nonprofit to the sponsored group without the group having to go through filing for nonprofit status. Shunpike has partnered with ArtsWA to offer a streamlined way to apply to fiscal sponsorship within the Emerging grant application to facilitate grantees accepting any funds they are awarded.

WHAT FISCAL SPONSORSHIP SERVICES WOULD I GET THROUGH SHUNPIKE AS AN ARTSWA EMERGING GRANTEE?

Approved Emerging grant recipients will receive fiscal sponsorship services at Shunpike's Comprehensive Level, which include:

- Fundraising eligibility and support
- A dedicated online donation page for the group to accept individual donations
- Donation processing and management of tax receipts for donations
- Annual IRS filing and distribution of 1099-MISC as required
- Maintain and administer city business license and state non-profit incorporation status
- And more! Get additional information about our Comprehensive services here:

www.shunpike.org/what-is-fiscal-sponsorship

Through this opportunity, Emerging grant recipients who are fiscally sponsored by Shunpike will also participate in workshops that will help them get the most out of their fiscal sponsorship services.

For Emerging grant recipients, Shunpike will waive the \$150 annual maintenance fee for the first year of services for organizations that are new to Shunpike and the 10% fiscal sponsorship cost share on the Emerging grant reimbursement funds for all groups. This waiver does not apply to any other revenue brought in by the group in addition to the 2024 ArtsWA Emerging grant or the initial deposit made by new organizations.

As part of our fiscal sponsorship services, Shunpike does NOT offer:

- Payroll or benefits for full-time exempt employees
- Webhosting
- Access to office space and facilities
- Assistance with 501(c)(3) application
- Case-specific legal, tax, and/or accounting advice
- Grant funding from Shunpike

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WHAT DO I NEED TO DO TO BE ELIGIBLE FOR FISCAL SPONSORSHIP FROM SHUNPIKE VIA EMERGING ?

- ✓ Apply for the Emerging grant through ArtsWA. Select "Yes, please start the process for me with Shunpike", which asks if you are seeking fiscal sponsorship.
- ✓ Attend the online Fiscal Sponsorship Information Session for Emerging Applicants. Attendance is mandatory in order for your fiscal sponsorship application to be considered.
- ✓ If awarded Emerging grant funds and accepted by Shunpike, attend the online Emerging Fiscal Sponsorship Orientation Session. Attendance is mandatory to receive your Emerging grant funds.
- ✓ If awarded Emerging grant funds and accepted by Shunpike, sign your fiscal sponsorship contract with Shunpike and make an opening deposit.

Emerging Fiscal Sponsorship Info Session

Wednesday, February 15, 2024
5:00 pm - 6:00 pm PT | Online
(required for all applicants)

Emerging Fiscal Sponsorship Orientation Session

Wednesday, April 01, 2024
5:00 pm - 6:30 pm PT | Online
(required for awardees only)

OTHER IMPORTANT THINGS TO KNOW

- The Emerging opportunity is a reimbursable grant, which means grant recipients need to complete the project and spend the grant amount first to receive their ArtsWA funds. Awardees will need to deposit their existing funds with Shunpike and/or raise money in order to spend towards that ArtsWA award. Shunpike is unable to advance funds to groups with pledged or reimbursable grants, but we provide platforms for you to fundraise until you receive your Emerging grant funds.
- Only applicants who are awarded a Emerging grant will be considered by Shunpike for fiscal sponsorship. If a group does not receive a Emerging grant but is still interested in applying for fiscal sponsorship, we encourage them to apply during Shunpike's quarterly application cycles. More information at www.shunpike.org.
- All applications for Shunpike's fiscal sponsorship services must be approved by Shunpike's Board of Directors. Receiving an Emerging grant does not mean a group will automatically receive fiscal sponsorship from Shunpike.