

Arts in Education Partnership Grant Guidelines

ArtsWA FY23 (July 1, 2022-June 30, 2023)

[CLICK HERE TO APPLY](#)

About this Grant:

ArtsWA's Arts in Education (AIE) program amplifies and expands arts and cultural learning opportunities for students and educators (PreK-12). This Arts in Education (AIE) Partnership Grant supports arts and cultural programming that is accessible to a diversity of PreK-12 students and families across Washington State. AIE Partnership Grant funds support community partnerships that increase youth access to arts learning through pandemic related recovery efforts and beyond. Eligible arts and cultural learning programs for PreK-12 students can include a focus on dance, theater, music, visual arts, media arts, literary arts, folk and traditional arts, and other interdisciplinary approaches.

The AIE Partnership Grant is:

- Focused on PreK-12 arts learning and community partnerships.
- Open to both new and continuing arts education partnerships.
- A one-year grant cycle due to the unique nature of pandemic related recovery needs.
- Open to both in-and out-of-school PreK-12 Arts in Education programming.
- **Note:** Early Learning school communities are encouraged to apply for a [Creative Start grant here](#).

Funding Amount

- \$8,000 - \$15,000
- No matching funds required

Important Dates

- Application Opens: February 17, 2022
- Application Deadline: March 31, 2022 at 5:00 pm
- Notification of Grant Award: June 8, 2022
- Grant Funded Activities: July 1, 2022 – June 30, 2023
- Final Report Due: July 31, 2023

Who is Eligible to Apply as the Lead Applicant?

Any Washington State:

- Public school or school district
- Tribal, state, or municipal government agency
- Non-profit organization with 501(c)(3) status

Who is Not Eligible to Apply?

- Individuals
- For-profit organizations
- Political or advocacy organizations
- Organizations seeking to fund projects or programs that promote religious content or observance
- Organizations based outside of Washington State

What Types of Partnerships are Eligible?

Lead Applicants to the AIE Partnership Grant can partner with a variety of organizations focused on increasing access to arts and cultural learning. Examples of AIE Partnerships can include, but are not limited to:

- School district applicant *partners with an arts organization*
- Tribal agency applicant *partners with a non-profit organization*
- City library applicant *partners with a school or school district*
- Non-profit organization applicant *partners with juvenile justice institution*
- Non-profit organization applicant *partners with an arts organization*
- School district applicant *partners with a museum education program*
- School arts program applicant *partners with local community college poetry program*

Can Organizations Apply for Multiple ArtsWA grants?

- **Allowable:** Applicants to the AIE Partnership Grant program can apply for and receive other ArtsWA grants if those funds are used to support different expenses and services from those outlined in their AIE Partnership Grant application. This includes:
 - [Arts for All \(A4A\) Recovery Grant](#) – Open January 13, 2022
 - [Grants to Organizations](#) – Ongoing
- **Not Allowable:** Applicants may not apply for both the Arts in Education Partnership Grant and [Creative Start Grant](#) programs in the same fiscal year.

How Does ArtsWA Select Recipients?

Screening for Eligibility

AIE Partnership Grant applications submitted by the deadline are reviewed by ArtsWA staff for completion and eligibility. Complete and eligible applications are sent to a scoring panel for evaluation.

Evaluation and Scoring Panel

A panel of arts education professionals, ArtsWA Commissioners, and staff evaluate eligible AIE Partnership Grant applications. Panelists use the scoring criteria below to give a numerical score to each application. An application's final score is the combined average of all panelists' scores. Applicants are awarded grant funds using the ranking score order until available funds are exhausted.

What are the Criteria Used to Score Applications?

Panelists will assign each AIE Partnership Grant application a score between 0-50 using the criteria and point system below. 50 points is the highest possible score for this grant application.

1. **Project Design: (20 points possible)** The proposal describes:
 - a. Arts Learning: Student-centered project summary, strategic partnerships, and relevant learning goals for students.
 - b. Project Management: project budgeting, staffing plans, partnership commitment, and administrative support that is feasible for project implementation.
2. **Support for Educators and Artists: (10 points possible)** The proposal describes:
 - a. Clear financial support, adequate planning time, and relevant growth opportunities for contributing educators and artists.

3. **Community Access** (20 points possible) The proposal describes:
 - a. **Planning for Access:** focused actions that aim to increase access to arts programming for a diversity of students, educators, and families.
 - b. **Community and Family Connections:** Proposal demonstrates efforts to invite student and family knowledge, culture, language, and experiences into the classroom.

Notification of Grant Award

Notifications are sent to AIE Partnership Grant applicants as soon as possible after the ArtsWA Board of Commissioners meet and approve final panel scores. Notifications will be sent via email no later than June 8, 2022.

What is Required to Apply?

All AIE Partnership Grant Applicants:

- **Work Sample:** Organizations applying to the AIE Partnership Grant must include (1) PDF work sample as part of their application. Work samples should be directly relevant to the proposed project and partnership and no more than three years old. The PDF can be a maximum of (5) pages and may include, but is not limited to, any combination of curriculum samples, student work, assessment and evaluation documentation, or other supplemental materials.
- **Letter of Commitment:** Organizations applying to the AIE Partnership Grant must submit (1) letter of commitment as part of their application. Letters must be written by individuals who are directly involved in the proposed project, including:
 - Leadership from key partner organization
 - Lead educator
- **SWV Number:** Organizations must have an [SWV \(Statewide Vendor\) number](#) to receive grant funds from the state. An SWV number is not required to apply but must be registered and up to date before funds are given. An SWV number can take up to three weeks to be assigned. If your organization has received payment from Washington State in the past, it is likely you already have an SWV number. You can check on the status of your SWV number by using the [vendor number lookup](#).
- **DUNS Number:** Organizations must have a [DUNS number](#) to receive grant funds from the state. A DUNS number is not required to apply but must be registered and up to date before funds are given. A DUNS number can take up to two business days to receive. You can look up or register for a DUNS number by visiting the [Dun & Bradstreet website](#).
- **UEI (SAM):** Organizations must have a Unique Entity ID (UEI) to receive grant funds from the state. The UEI is a 12-digit alphanumeric identifier that will replace the use of DUNS numbers after April 4, 2022. If you have a current registration at SAM.gov, you have already been assigned a UEI. To view your UEI in [SAM.gov](#), log in to your registration and follow the steps outlined in [this guide](#). If you do not have a SAM.gov account registration, complete the steps outlined in the *Guide to Getting a Unique Entity ID* linked [here](#).

How to Apply:

Online Application

AIE Partnership Grant applications must be submitted through the online grant platform, [Submittable](#). ArtsWA will accept applications in Submittable starting February 17 through **March 31 at 5:00 pm**.

[CLICK HERE TO APPLY](#)

Application Resources:

- [FY23_AIE Partnership Grant Worksheet PDF](#) (*application preview, for drafting purposes only*)
- [Submittable FAQs](#)

General Grant Policies:

- **This is a reimbursement grant.** It provides funding to grant recipients after expenses have been incurred.
- **Payments** will be made after the grant recipient's approved project plans have been completed, and after expense documentation and invoice forms are submitted to and approved by ArtsWA.
- **Documentation.** Grant recipients must track expenses, keep clear records, and provide appropriate and timely documentation.
- **Final Reports.** Grant recipients must submit a final report to ArtsWA by July 31, 2023.

Use of ArtsWA Funds

Examples of What We Do Fund:

- Fees for project staff can include:
 - Artists, Teaching Artists, and Arts Organizations
 - Project Planning, Curriculum, and Resource Development
 - Project Management or Outside Consultants
- Stipends for youth participation and leadership
- Travel expenses for in-state teaching artists and consultants
- Materials, supplies, software, and technology that clearly align with expected project goals: **Note:** Material fees covered by ArtsWA grant funds cannot exceed \$5,000.
- Administrative expenses, including printing costs, postage, and other administrative fees
- Fees for project related student tickets and transportation expenses
- Fees for increasing access to programming such as closed captioning, translation services, interpreters, differentiated materials, or consultant support on these efforts

We Cannot Fund:

- Arts programming that charges tuition or material fees to students and families.
- Purchase of food and beverages.
- Purchase of materials, supplies, software, and technology not aligned with project goals and/or that exceed \$5,000.
- Building construction, renovation, or other permanent capital projects.
- Stand-alone field trips, events, or assemblies not aligned with project goals.
- Travel out of the state of Washington, or fees to out-of-state contractors.



Additional Information:

Contact Us

Tamar Krames, AIE Program Manager at 360-643-6385 or tamar.krames@arts.wa.gov
Audrey Molloy, AIE Program Coordinator at 360-252-9987 or audrey.molloy@arts.wa.gov

About ArtsWA

ArtsWA is the [Washington State Arts Commission](#). The Washington State Legislature and the National Endowment for the Arts fund our programs. Grants are contingent on available state and federal funding. ArtsWA complies with all local, state, and federal laws and regulations concerning civil and human rights. For more information regarding ArtsWA's policies on Accessibility, Diversity, and Nondiscrimination, [click here](#).

Transparency

Let us know if individuals involved with your organization also have an affiliation with ArtsWA. This includes ArtsWA staff, commissioners, consultants, contractors, current grant panelists, etc., or immediate family members of any of the former, who are affiliated with your organization. This is for transparency only; the panel will review your application without bias. [Read our full Conflict of Interest policy](#).

Appeals

Unsuccessful applicants may appeal in accordance with Washington Administrative Code (WAC) 30.12.036, found here: <http://app.leg.wa.gov/WAC/default.aspx?cite=30-12-036>.