

Allowable Expenses: General Operating Support

General operating support is working capital to sustain your day-to-day operations.

What We **Can** Fund

Many operating costs can be covered under general operating support. Here are just a few examples of where our grantees can allocate ArtsWA funds.

- Training
- Position Support / Salaries (may not cover 100% of any one individual's salary)
- Contracting or Artist fees
- Rent or Mortgage
- Utilities
- Equipment (purchases under \$5000 or rentals)
- Information Technology (e.g. software, captioning, streaming - including increased bandwidth, hardware, specialized audio-visual equipment, etc.)
- Security
- Insurance
- Building Maintenance
- Personal Protective Equipment
- Cleaning services
- Printing

What We **Cannot** Fund

Funds should not be applied directly to activities listed below. Organizations that receive operating support must be producing (or produce under non-pandemic circumstances) publicly accessible programming.

Certain types of activities at schools, colleges, & universities

- Events, activities, projects, or performances that are part of, or involve, academic or course credit
- Tuition assistance for college, university or other formal course of study that generates course credit
- Events that take place on campus that are not easily accessible by the general public and primarily attended by matriculated students

Individuals

- Grants to individuals
- Expenses for an individual to attend contests, conferences, seminars, or workshops

- Grants to students
- Student scholarships
- Payments to individual board members of the applicant, unless made in compliance with Internal Revenue Service 501(c)(3) regulations that limit such payments to professional services

Certain types of projects or programs conducted by other state agencies

- State agency programs or projects that receive state appropriations for the same project.

Private purpose and restricted events

- Events that are not open to the public
- Activities primarily benefiting the organization membership
- Activities financed by artist entry fees, particularly those involving cash prizes
- Events not commonly recognized as a general public event, are an integral part of a specific religion, or promote a religious observance
- Conferences benefiting a small group of people
- Hospitality expenses such as food, flowers, receptions, and similar items
- Fund-raisers or benefit concerts

Certain types of capital expenses

- Renovation, remodeling, restoration, or new construction of buildings
- Purchase of permanent equipment or real property, including public art installations

Certain types of general expenses and deficits

- Activities or expenses outside the current grant period
- Activities that have occurred prior to the period designated by the contract
- Requests to cover previous losses incurred by the organization

Out-of-state travel

- Grants cannot be used to fund travel outside Washington.