

ArtsWA FY22 Creative Start Grant: Budget Support

Use of ArtsWA Funds

Examples of What We Do Fund:

- Fees for professional learning opportunities for early learning educators in arts integration and/or culturally responsive teaching.
- Fees for developing a local and/or regional arts integration resource toolkit.
- Fees for educators to attend in-state or online professional learning opportunities.
- Fees that increase access to professional learning including fees for substitutes, transportation, lodging, and registration fees.
- Fees for consultants focused on arts integration and/or planning for equity and access.
- Fees for project staffing (ie; project coordinator) up to 50 percent of requested funding.
- Fees for planning, curriculum development, and (print or digital) resource development.
- Travel expenses for visiting arts in education, arts integration, and/or early learning professionals from in or outside of the state.
- Funding for team-building opportunities and coordinated planning sessions for classroom teachers, arts specialists, and teaching artists.
- Fees for teachers, arts specialists, and teaching artists (a *minimum* of **\$30 per hour**).
- Administrative expenses, including printing costs for lesson plans or other documents, and other administrative costs related to project planning, implementation, and delivery.
- Fees for increasing access to programming such as closed captioning, translation services, interpreters, differentiated materials, or consultant support on these efforts.
- Materials, supplies, technology, and software that is clearly aligned with expected project outcomes and implementation.

We Cannot Fund:

- Arts programming that charges tuition or material fees to students and families.
- Food and beverages.
- Purchase of permanent equipment, supplies, or materials that are not clearly aligned with expected project outcomes and implementation. (furniture, computers/tablets, kilns, software, musical instruments).
- Capital expenses – (equipment, materials, or supplies) that exceed \$5,000.
- Building construction, renovation, or other permanent capital projects.
- Regular salaries for employees of schools, districts, or Educational Service Districts (ESDs).
- Fees for project staffing exceeding 50 percent of requested funding.
- Arts activities or programs that serve only select students within a class or grade level.

- Programs for which selected students are pulled out of regular classes, or programs for which students self-select.
- Stand-alone activities, field trips, or assemblies.
- Travel out of the state of Washington, or fees to out-of-state contractors. Exceptions may be allowable with prior approval from the Creative Start Project Manager.
- Events that do not provide professional learning opportunities to educators, families, teaching artists, and early learning leadership.
- Professional learning opportunities for educators serving grades 4th through 12th grade.
- Extra-curricular arts integration education programs that occur outside of regular school hours.

Project Budget Should:

- Increase access to arts integration learning opportunities for a diversity of preschool to grade 3 educators and students.
- Correspond with expected project goals outlined in application narrative.
- Align with the above “Use of ArtsWA Funds” list.
- Be realistic and reasonable in scope.
- Overall, be reaching many early learning educators and students.

Additional Considerations:

- Costs for supplies, materials, and permanent equipment should make up a modest percentage of the overall funding request.
- Grant projects should involve many different arts integration strategies and providers. No one individual should receive more than 50 percent of the ArtsWA Grant Request Amount as their pay.
- Professional teaching artists or other providers of arts integration professional learning or instruction must be paid a minimum of **\$30 per hour**. Professional compensation should include any project meetings, planning, design, and curriculum development time.

Indirect Cost Rates

- Indirect costs associated with administration of this grant are allowable expenses. Indirect costs should not exceed the annual State Indirect Cost percentage determined by the Office of the Superintendent of Public Instruction (OSPI).

See next page for example budget table

Example Project Budget

Expense Description	Hours, Rates, or Quantities	Anticipated Expense	Amount Covered by ArtsWA Funds
Fees for Planning Sessions for Educators, Art Specialists, Teaching Artists			
Planning Session Time (5 Educators)	10 hrs/ea @ \$40/hr	\$4,000	\$4,000
Fees for Professional Learning for Partners, Educators, Teaching Artists			
TA for Teacher Prep Workshop	4 hrs @ \$50	\$200	\$200
Fees to Arts Integration Organizations for Workshops, Classroom Residencies, Mentorship			
Educator Workshops – Wolf Trap	4 @ \$500	\$2,000	\$2,000
3-week Classroom Residencies	6 classrooms	\$3,600	\$3,600
Fees to Local Artists or Arts Organizations			
Arts Integration Curriculum Dev.	20 lessons @ \$90/ea	\$1,800	\$1,800
Teaching Artists (3)	24 hrs @ \$50/hr	\$1,200	\$1,200
Fees to Program Administrators or Consultants			
Project Coordinator	100 hrs @ \$30/hr	\$3,000	\$3,000
Materials, Supplies, Transportation, Other			
Visual Arts Supplies	5 projects x 6 classes	\$1500	\$1500
Indirect Fees	District indirect rate	\$1,750	\$1,750
Office expenses, printing	various, based on FY18	\$200	\$200
Total Project Expense:		\$19,250	
Total Amount Covered by ArtsWA Funds:			\$19,250