

## ArtsWA FY22 Arts in Education Partnership Grant

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### About this Grant:

The Arts in Education Program (AIE) at ArtsWA recognizes the many pandemic-related challenges faced by educators and students at this time. Schools, educators, and community organizations across Washington State are working diligently to sustain and re-imagine remote, hybrid, and in-person arts programming for K-12 students. This one-year grant will support partnerships between a non-profit organization, a K-12 school, school district, or a Tribal, state, or municipal government agency that work to increase K-12 student access to arts learning through pandemic recovery efforts and beyond.

**Note:** For those that have applied for and/or received Community Consortium or First Step Grants with ArtsWA in the past, this grant is a revised and combined continuation of both programs.

### The Fiscal Year (FY)22 AIE Partnership grant is:

- Open to both new and continuing arts education partnerships.
- A one-year grant cycle due to the unique nature of COVID-related recovery needs.
- Open to both in-and out-of-school K-12 Arts in Education programming.

### Funding Amount

- \$8,000 - \$15,000
- 1:1 Matching funds required (AIE Budget Grant Support resource below)

### Important Dates

- Application Opens: February 25, 2021
- Application Deadline: April 1, 2021 – 5:00 pm
- Notification of Grant Award: May 28, 2021
- When Funds will be Distributed: July 1, 2021 – June 30, 2022
- Final Report Due: July 31, 2022

### Who Is Eligible to Apply?

#### Any Washington State:

- Public school or school district
- Tribal, state, or municipal government agency
- Non-profit organization with 501(c)(3) status

### Who Is Not Eligible to Apply?

- Organizations seeking to fund projects and/or programs that promote religious content or observance
- Individuals
- For-profit organizations
- Political or advocacy organizations
- Organizations based outside of Washington State



## How does ArtsWA Select Recipients?

### Screening for Eligibility

Applications submitted by the deadline (April 1, 2021 – 5:00 pm), are reviewed by ArtsWA staff for completion and eligibility. Complete and eligible applications are sent to a scoring panel for evaluation.

### Evaluation and Scoring Panel

A panel of arts education professionals, ArtsWA commissioners, and staff evaluate eligible applications. Panelists use scoring criteria to give a numerical score to each application. An application's final score is the combined average of all panelists' scores.

## What are the Criteria Used to Score Applications?

Panelists will assign each application a score between 0-40 using the criteria and point system below. 40 points is the highest possible score for this grant application.

1. **Project Design:** (20 points possible) The proposal describes:
  - a. Arts Learning: student-centered, arts learning project summary.
  - b. Expected Outcomes: methods to track and respond to student and educator learning.
  - c. Partnerships: cross-organization collaboration that increases K-12 student access to arts learning.
  - d. Project Management: adequate staff capacity and a feasible budget to implement the project proposal.
2. **Learning Communities:** (10 points possible) The proposal describes:
  - a. Youth and Family Engagement: methods to integrate student and family input, interests, and learning needs.
  - b. Support for Educators and Artists: appropriate financial support, planning time, and/or professional growth opportunities for contributing educators and artists.
3. **Access** (10 points possible) The proposal describes:
  - a. Student Access: actions that increase access to arts programming for all students.
  - b. Equity: efforts to ensure that curriculum and instruction is relevant to the communities served.

### Notification of Award

Notifications are sent to applicants as soon as possible after ArtsWA board of commissioners approval.

## How to Apply:

### Online Application

Applications must be submitted through the online grant platform, ZoomGrants. ArtsWA will accept applications in ZoomGrants starting February 25<sup>th</sup> through **April 1<sup>st</sup> at 5:00 pm**. The grant application in ZoomGrants includes organization information, responses to project narrative questions, partnership information, and one document upload.

### What Documents are Required to Apply?

- **Letter of Commitment: Upload in ZoomGrants (Word and/or pdf):** one letter of commitment that demonstrates meaningful engagement from the partnership organization described in the application. The letter of commitment must be written by the partner organization's leadership or lead-educators directly involved with the proposed project.

### What is Required to Receive Funds from the State?

Updated SWV and DUNS numbers are required for state payment process.

- **Complete or update online form:** Organizations (or Fiscal Sponsors) must have an SWV ([Statewide Vendor](#)) number to receive grant funds from the state. An SWV number is not required to apply but must be registered and up to date before funds are dispersed. An SWV number can take up to three weeks to be assigned. If your organization has received payment from the State in the past it is likely you already have an SWV number. You can check on the status of your SWV number by using the [vendor number lookup](#).
- **Complete or update online form:** Organizations (or Fiscal Sponsors) must have a [DUNS number](#) to receive grant funds from the state. A DUNS number is not required to apply but must be registered and up to date before funds are dispersed. A DUNS number can take up to two business days to receive. You can look up or register for a DUNS number by visiting the [Dun & Bradstreet website](#).

[CLICK HERE TO APPLY](#)

### Application Resources:

- [Full Application PDF](#) (for drafting purposes)
- [AIE Grant Budget Support](#)
- [ZoomGrants FAQs](#)

### Grant Policies:

- **Payments** will be made after the approved project elements have been delivered, and after appropriate expense documentation and invoice forms have been submitted. Grantees must track expenses and keep clear records. This is a **reimbursement grant**. It provides funding to grant recipients after expenses have been incurred.
- **Final Reports.** Grant recipients are obligated to submit a final report by July 31, 2022.
- **Documentation.** We encourage grantees to document their projects with either digital photos, video, or both and to share this documentation as part of their final report. This helps ArtsWA demonstrate the value of our investments and helps grantees demonstrate this to local leaders.
- Applicants may not apply for multiple grants through Arts in Education and Creative Start programs per fiscal year.

## Use of ArtsWA Funds

### Examples of What We Do Fund:

- Accessible arts programming for in-and out-of-school K-12 students free of charge, tuition, or material fees.
- Fees for teaching artists (a *minimum* of **\$30 per hour**).
- Fees for arts education consultants or providers of professional development.
- Fees for project staffing (project coordinator) up to 50 percent of requested funding.
- Fees for professional development for educators and staff.
- Fees for project planning, curriculum, and (print or digital) resource development.
- Administrative expenses, including printing costs for lesson plans or other documents, postage materials for art-kits, and other administrative costs related to project planning, implementation, and delivery.
- Travel expenses for in-state teaching artists and consultants.
- Fees for professional performing arts groups, student tickets, and transportation expenses for exhibitions and performances are allowable when there is a clear connection to the overall arts learning plan.
- Fees for increasing access to programming such as closed captioning, translation services, interpreters, differentiated materials, or consultant support on these efforts.
- Materials, supplies, technology, and software that is clearly aligned with expected project outcomes and implementation.

### We Cannot Fund:

- Arts programming that charges tuition or material fees to students and families.
- Food and beverages.
- Purchase of permanent equipment, supplies, or materials that are not clearly aligned with expected project outcomes and implementation.
- Capital expenses – (equipment, materials, or supplies) that exceed \$5,000.
- Building construction, renovation, or other permanent capital projects.
- Regular salaries for employees of schools, districts, or Educational Service Districts (ESDs). Appropriate percentages of school, district, or ESD staff salaries can be listed as In-Kind Support.
- Fees for project staffing exceeding 50 percent of requested funding.
- Arts activities or programs that serve only select students within a class or grade level.
- Stand-alone field trips or assemblies.
- Travel out of the state of Washington, or fees to out-of-state contractors. Exceptions may be allowable with prior approval from the AIE Program Manager.



## Additional Information:

### Contact Us

Tamar Krames, Arts in Education Program Manager, 360-252-9973 or [tamar.krames@arts.wa.gov](mailto:tamar.krames@arts.wa.gov)

### About ArtsWA

ArtsWA is the [Washington State Arts Commission](#). The Washington State Legislature and the National Endowment for the Arts fund our programs. Grants are contingent on available state and federal funding. ArtsWA complies with all local, state, and federal laws and regulations concerning civil and human rights. For more information regarding ArtsWA's policies on Accessibility, Diversity, and Nondiscrimination, [click here](#).

### Transparency

Let us know if individuals involved with your organization also have an affiliation with ArtsWA. This includes ArtsWA staff, commissioners, consultants, contractors, current grant panelists, etc., or immediate family members of any of the former, who are affiliated with your organization. This is for transparency only; the panel will review your application without bias. [Read our full Conflict of Interest policy](#).

### Appeals

Unsuccessful applicants may appeal in accordance with Washington Administrative Code (WAC) 30.12.036, found here: