



# WASHINGTON STATE ARTS COMMISSION ARTS IN EDUCATION

## CREATIVE START REGIONAL GRANT | FY21 RESOURCE

### BUDGET SUPPORT

Create a clear and specific budget for your project expenses that aligns with the story you build in ZoomGrants.

- Project expenses should be aligned with project goals and narrative.
- Use ArtsWA funds only for expenses that align with the “Use of Fund” list below.
- Overall, funds should be reaching **many** teachers and students.
- The amount covered by ArtsWA funds does not have to match the total project expenses.

**Example Budget:** *Notice tips that help with common errors in margin notes below.*

### Project Expenses

Expense Description	Hours, Rates, Quantities	Anticipated Total Cash Expense	Amount to be covered by ArtsWA funds
<b>Fees for Professional Learning Workshops or Mentorship for Partners / Educators / Teaching Artists</b>			
Two – PreK-K Teacher Workshops	3 hrs each	\$ 2,000	\$ 1,000
Two – 1 <sup>st</sup> -3 <sup>rd</sup> grade Teacher Workshop	3 hrs each	\$ 2,000	\$ 1,000
<b>Fees to Arts Organizations for Arts Integration Classroom Residencies / Community Workshops</b>			
Visual Arts Residency	12 classrooms – 4 visits	\$ 11,000	\$ 11,000
Theater Arts Residency	12 classrooms – 4 visits	\$ 11,000	\$ 11,000
One - Community Workshop	1.5 hrs	\$ 2,500	\$ 0
<b>Fees to Program Administrators or Consultants</b>			
Project Coordinator	10 hrs @ \$30/hr	\$ 3,000	\$ 3,000
Asset Mapping Consultant	40 hrs @ \$75/hr	\$ 3,000	\$ 3,000
<b>Materials, Supplies, Transportation, Other</b>			
Visual Arts Supplies	5 projects x 12 classes	\$ 4,000	\$ 3,500
TA / Consultant Transportation	for school visits	\$ 500	\$ 0
Office Expenses; Printing	various	\$ 500	\$ 0
<b>Total</b>		<b>\$ 39,500</b>	<b>\$ 35,000</b>

Note specific categories of expenses.

The amount covered by ArtsWA does **not** have to match the full amount of expense.

Amount matches request in Zoom Grant application.

## Use of Funds

### What Can We Fund?

Examples of programming include, but are not limited to:

- Enabling professional learning opportunities for early learning educators in arts integration and/or culturally responsive teaching.
- Development of local/regional arts integration resource toolkit.
- Direct instruction in the arts in early learning classrooms.
- Sending education leaders to in-state professional learning opportunities.
- Contracts for consultants focused on arts integration and/or planning for equity and access.
- Creative Start project staffing.
- Expenses (such as travel, lodging, mileage, per diem) for visiting arts in education, arts integration, and/or early learning professionals from in or outside of the state.
- Increase access to professional learning including covering fees for substitutes, transportation, lodging, and registration fees.
- Funding for team-building opportunities and coordinated planning sessions for classroom teachers, arts specialists, and teaching artists.

### We **Cannot** Fund:

- Events that do not provide professional learning opportunities to regional educators, families, teaching artists, and early learning leadership.
- Professional learning opportunities that focus on educators serving grades 4<sup>th</sup> through 12<sup>th</sup> grade.
- Extra-curricular arts integration education programs that occur outside of regular school hours.
- Programs for which selected students are pulled out of regular classes, or programs for which students self-select.
- Capital expenses or permanent equipment (furniture, computers/tablets, kilns, software, musical instruments, building renovation).
- Hospitality expenses such as food, flowers, receptions, and similar items.
- Grants cannot be used to fund grantee travel outside Washington.

### Teaching Artists Rates of Pay:

- Professional teaching artists or other providers of arts education on an ArtsWA-funded project must be paid a *minimum* of **\$30 per hour**.
- Exceptions may be made for artists who are serving as key partners and choose to offer a portion of their time as in-kind services.