



## Pooled Funds Guidelines | Fiscal Year 2020

### K-12 Schools | Commissioned Projects

Washington State Arts Commission | Art In Public Places Program

**Application Deadline: Wednesday, October 16, 2019**



*Threshold*, 2019, Jack Archibald, located at Eisenhower High School, Yakima.

The Washington State Arts Commission (ArtsWA) invites eligible school districts to apply on behalf of schools for a commissioned artwork. This process is facilitated by the [Art in Public Places program \(AIPP\)](#).

### How funds will be used

ArtsWA works directly with OSPI to secure and expend funds, which will result in a commissioned artwork for your school. Your local art selection committee will choose an artist from the Public Artist Roster. Professional artists are selected for the roster based on their ability to create significant, impactful artwork appropriate for public spaces. All commissioned artwork becomes part of the [State Art Collection](#).

### Local decisions

Your district or school will choose a local art selection committee to participate in a six-meeting process. Meetings will cover the following topics:

- orientation to the program and the State Art Collection
- criteria development, providing community context and recommending sites
- artist selection and consultation with the artist
- approval of the artist's proposal

### Artwork stewardship

ArtsWA cares for the State Art Collection as a whole. We oversee inventory, and perform restoration, and conservation. Each school district is responsible for the day-to-day care of the public artwork they house. Districts are expected to:

- perform routine maintenance to keep the artwork clean and presentable
- participate in the tri-annual inventory of the State Art Collection

### Diversity, equity, and inclusion

Whenever possible, ArtsWA seeks to distribute projects across Washington. The review panel will consider broad statewide geographic representation when awarding funds. ArtsWA

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*Floating Colors* (detail), 2018, Etsuko Ichikawa, located at Pullman High School, Pullman.

strives to advance diversity, equity, and inclusion in our processes, and with the artists and artwork in the State Art Collection. For more information, please read our [Strategic Plan](#).

## About our program

We are one of the few states that place public art in public schools. The State Art Collection includes nearly 5,000 artworks, located where people study, work, and live. The public selects and owns the Collection. Artworks are found in state agencies, public schools, universities, and community colleges.

The K-12 Pooled Funds process creates a deliberate method for school districts to acquire significant, site-responsive artwork for their schools. AIPP staff facilitate the public art process. We provide expertise in selecting artists, developing artwork, and exploring education opportunities. The AIPP program is managed according to [Chapter 30-40](#) of the Washington Administrative Code (WAC).

## Is your school district eligible?

You are eligible to apply for K-12 Pooled Funds if new construction within your district has generated artwork funding. We will confirm eligibility with OSPI.

### Please note:

- your district may apply for each school that generated artwork funding
- artwork must be placed at the school that generated funding

### By submitting an application your school district is willing to:

- choose a diverse and inclusive Art Selection Committee, and respect their decisions
- start your project during the 2019-2020 or 2020-2021 school years
- enter into an [Interagency Agreement](#) with ArtsWA
- host a dedication introducing the new artwork to the school and community
- submit a final report detailing how the school community has received the artwork

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*Legacy* (detail), 2017, Daniel Galvez, located at White Pass Junior-Senior High School, Randle.

## What happens if your application is funded?

The minimum funds awarded for a commissioned artwork is **\$45,000**. Awards may be higher, and are based on the strength of individual applications and the total funds available. Your district may add to the award using district or PTA funds, independent grants, or other fundraising. All acquired artwork, regardless of additional raised funds, become part of the State Art Collection.

Districts should expect to start their projects in the spring of the 2019-2020 academic year, or during the 2020-2021 school year. Projects generally take 18-24 months, from artist selection to the final installation of the artwork. This timeline is an estimate and may be affected by construction schedules, school calendar, artist availability, and other factors.

## Ineligible projects

Funds cannot be used to purchase the following types of artwork:

- water features, memorials, school mascots, logos, signage, or clock towers
- artwork purchased or commissioned outside ArtsWA's process
- artwork by artists who are not on the Public Artist Roster

## Education component

The arts are a key component in K-12 education. We consider the State Art Collection to be a great jumping-off point for active arts learning. We encourage districts to make the most of their new artwork by developing curricula to engage students, teachers, and the larger school community.

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## Application review

AIPP staff first confirms that applications are eligible and complete. They are forwarded to a review panel. The panel consists of arts professionals, school administrators, and district representatives. Panelists will rate each application based on the following criteria:

### 1. Access to the arts and arts education (3 total points)

- evidence of active engagement with the arts and arts education  
examples: ongoing arts education opportunities in the school; extracurricular arts activities; access to professional artwork and art opportunities in the community  
OR
- evidence of limited access to original art and arts education  
examples: limitations of geography, ethnicity, economics, or disability; lack of professional artwork located in the community; lack of low-cost arts opportunities in the community; lack of arts education opportunities in school

### 2. Evidence of a commitment to care for artwork in the State Art Collection (3 points)

- if you currently have artwork in the State Art Collection, then your inventory records are complete and current and artwork is cared for at an acceptable level  
OR
- if you do not yet have artwork in the State Art Collection, then you show a strategy for caring for new artwork, such as staff roles and a maintenance schedule

### 3. Evidence that the artwork would be integrated into instruction and school culture, in both the short and long terms (3 total points)

- an arts curriculum contact is identified
- a statement of intent is included

### 4. Evidence that the Art Selection Committee is diverse and exhibits broad representation of your community/school (3 total points)

- considers ethnic and gender diversity
- demonstrates a range of stakeholders, including students, school staff, and administrators, parents, local artists, and other community members

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Shelter, 2018, Diane Hansen, located at Olympia Regional Learning Academy, Olympia.

## How to apply

Send your completed application form to:

[deane.shellman@arts.wa.gov](mailto:deane.shellman@arts.wa.gov)

**The deadline for applications is October 16, 2019**

Applications will be accepted via email only. Applications must be received no later than 5 p.m., Wednesday, October 16, 2019.

## Please contact us for assistance

You may contact the following AIPP staff with questions about completing your application:

**Deane Shellman**

Program Coordinator

[deane.shellman@arts.wa.gov](mailto:deane.shellman@arts.wa.gov)

360-753-5894

**Mike Sweney**

Program Manager

[mike.sweney@arts.wa.gov](mailto:mike.sweney@arts.wa.gov)

360-586-2422

ArtsWA is governed by an [advisory board](#) composed of 19 governor-appointed citizens and 4 legislative members appointed by their respective caucus.

If we make a decision with which you disagree, you may appeal the decision. If you wish to appeal, please follow our [appeal procedure](#), as outlined in the Washington Administrative Code.

ArtsWA complies with all local, state, and federal laws and regulations concerning civil and human rights. For further information regarding ArtsWA policies on accessibility, diversity, and nondiscrimination, please review our [agency policies](#).

These guidelines were published by the Washington State Arts Commission, September 2019. Every effort has been made to publish accurate and timely information.