



2019 Curator Roster

Reference Form

WASHINGTON STATE
ARTS COMMISSION

Washington State Arts Commission | Art In Public Places Program

Application Deadline: September 27, 2019

name of person applying to the curator roster: _____

your name: _____ your title: _____

email: _____ mailing address: _____

preferred phone: _____ city: _____

secondary phone: _____ state: _____ zip: _____

1. What is your professional association with this applicant? In what capacity have you worked with them?

2. How many times have you worked with them?

0

1-2

3-5

6-9

10+

3. Rate their skills in the following areas:

	excellent	above average	average	below average	not observed
being prepared	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
managing a budget	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
attention to detail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
communication	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
presentation skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
time management	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. What are their strengths?

5. What support might they need to be successful in this role?



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Working with committees

This chart addresses how the applicant works with committees. Please check the appropriate column and add specific comments for clarification.

The applicant...	Strongly agree	agree	disagree	not observed	comments
1. provides clear meeting goals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2. encourages everyone to participate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3. keeps the discussion on track	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4. is a strong communicator	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5. manages conflict well	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6. is engaged	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7. manages time effectively	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Additional comments:

How to submit this reference form:

Please email completed forms to: valerie.peterman@arts.wa.gov

Subject line: *Reference for (applicant's name)*

You must submit this form by **September 27, 2019** in order for the applicant to be eligible.

Thank you for your time and observations.

For questions contact:
Valerie Peterman, Curated Projects Coordinator
360-586-3949 | valerie.peterman@arts.wa.gov