

Please help keep our records up-to-date by providing the best contact person in each category.

- * Include name, title, phone, email and mailing address.*
- * Be aware that any changes or additions you make will be replace all current information.*

Partner Agency

Agency Director - *i.e. Superintendent, Executive Director, etc.*

Agency Authority - *has the authority to sign agreements with WSAC and will be the primary recipient of on-going project documentation.*

Inventory Contact - *will facilitate the completion of the Required Artwork Inventory every three years and be the main point of contact for all artwork inquiries from WSAC.*

CC Recipient - *receives copies of all correspondence sent to the Agency Authority.*

Capital Projects Staff - *the staff person assigned to manage this construction project.*

Public Information - *will communicate with the public about the artwork acquisition and any related events.*

Final Packet Recipient - *The Agency Authority, Inventory and Public Information contacts will all receive Final Packets that include information about the artwork and how to get a hold of WSAC. Should anyone else receive one?*

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Site

Site Administrator - *i.e. School Principal, President, Director, etc.*

Site Inventory Contact - *will work with the Inventory Contact to complete the Required Artwork Inventory every three years and be the site level contact for inquiries from WSAC.*

Final Packet Recipient - *The Site Administrator and Site Inventory Contact will receive Final Packets that include information about the artwork and how to get a hold of us. Should anyone else receive one?*