

WASHINGTON STATE ARTS COMMISSION

COOPERATIVE PARTNERSHIP PROGRAM FISCAL YEAR 2020 APPLICATION GUIDELINES

About the Cooperative Partnership Program

The Washington State Arts Commission (ArtsWA) is accepting applications for the Cooperative Partnership Program. Through the Cooperative Partnership Program, ArtsWA enters into cooperative partnerships with statewide arts service organizations to advance the Commission's goals and priorities. This program enables us to extend our reach by establishing partnerships with organizations that provide services that support artists and arts professionals across Washington State.

Who can apply, what are the parameters, and when is the deadline?

Statewide Organizations that provide professional arts services, programs or projects across Washington State.

- Eligible organizations with annual budgets of \$150,000 to \$850,000 may request **\$5,000 to \$15,000**
- Eligible organizations with annual budgets of \$850,000 and above may request **\$15,000 to \$35,000**
- Projects must take place between July 1, 2019 and June 30, 2020
- Application deadline is **March 21, 2019, 5:00 PM**

How do we select grant recipients?

Panels that may consist of arts professionals, ArtsWA staff, and ArtsWA commissioners, review and score your application using review criteria. Applications that score the highest are recommended for funding. Along with the review criteria, panelists also consider ArtsWA's Strategic Plan Crosscutting Objective when rating applications. The ArtsWA Board of Commissioners ratifies funding recommendations. For more information about ArtsWA's Crosscutting Objective [click here](#).

What are the Review Criteria?

Review Criteria are standards that panelists use to score applications. Strong applications demonstrate strengths in all four areas.

1) Program Plans (10pts)

- Alignment with program goals as stated in the beginning of these guidelines.
- Implementation plans that demonstrate a specific and realistic approach towards a strategic objective; overall quality of narrative proposal in terms of clarity and responses to specific questions asked in the application.

2) Public Benefit (10 pts)

- Potential impact on the artistic, cultural, economic or professional arts skills and capacity of a community or individuals.
- Potential to broaden access for underserved communities; expand and diversify participants; and/or strengthen communities through the arts.
- Potential to extend resources into under-resourced communities.

3) Management (10 pts)

- Evidence of sound management of programs and finances.
- Evidence of program planning and evaluation methods; accurate and realistic project budget; appropriate mix of income sources.

4) Statewide Distribution of Services (10 pts)

- Significant impact on, and service to, arts professionals and artists in multiple parts of the state, especially under-resourced areas outside King County.

Requirements

To be an eligible nonprofit you must:

- have been in operation as a nonprofit for a minimum of two years
- have a **current** Washington Nonprofit Annual Report filing on record

Applicants must demonstrate a minimum two-year history of **statewide**, ongoing, professional arts services, programs or projects in Washington. Of primary interest are project, programs or services that reach diverse and under-served populations and reach constituents in under-resourced areas of the state.

Applicants must have a minimum of one full-time paid staff member.

Providing 1:1 matching funds is required. This means that you must commit cash from other sources including your own organization's money in an amount equal to your grant request.

Funding cannot be used for general operating support.

All applicants must provide a DUNS (Data Universal Numbering System) number to meet federal and state statistical reporting requirements.

Policies

Grants will not exceed fifty percent of the total expenses of a project.

Cancellation of project will cancel the contract.

Organizations may not receive more than one grant from the Grants to Organizations program in the same fiscal year.

For transparency, let us know if individuals involved with the implementation or oversight of your project also have an affiliation with the Washington State Arts Commission. Individuals that are ArtsWA staff, commissioners, consultants, contractors, current grant panelists, or the immediate family members, etc. are included. This is for transparency only; the panel will review your application without bias. [Read our full Conflict of Interest policy.](#)

The Washington State Arts Commission complies with all local, state and federal laws and regulations concerning civil and human rights. For more information regarding Washington State Arts Commission's policies on Accessibility, Diversity, and Nondiscrimination, [click here.](#)

Procedures

Significant changes to funded projects require ArtsWA approval. This includes changes to performance dates, venues, participants, overall project goals, etc. Contact us as soon as possible so we can discuss.

Your grant is payable when your project is complete.

You are obligated to submit a Final Report by the date agreed to in your contract. If you do not submit a Final Report, you will receive a ten percent reduction in funding on a subsequent ArtsWA grant. [More on Final Reports.](#)

Applications are accepted through **ZoomGrants** until 5:00 p.m. on the deadline date. Visit the Grants to Organizations page on our [website](#) to access the application links. Login to the ZoomGrants using your existing account if you have applied to ANY ArtsWA programs using the ZoomGrants system. Create a new account if you have never applied to us before using the ZoomGrants system. If you have technical questions using the system, contact Questions@ZoomGrants.com or 866-323-5404 x2.

About ArtsWA

ArtsWA is the [Washington State Arts Commission](#). The Washington State Legislature and the National Endowment for the Arts fund our programs. Project Support grants are contingent on available state and federal funding.

Contact Us

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