

Instructions to complete the PROJECT LOCATIONS page of the Final Report

This is a new component of the Final Report; the National Endowment for the Arts is interested in greater detail on grantee activity locations. Documenting this information helps us communicate the geographic reach of our investments.

A separate Project Location entry should be made for each physical location where activities funded by ArtsWA took place. For activities that do not have a physical address please use Longitude and Latitude (example of this might be an event that took place in a remote part of an eastern Washington steppe or a mountaintop in the Cascade Mountain Range). An easy way to generate the longitude and latitude of an event is to use [Google Maps](#).

Start with your primary activity location, enter the information requested in the chart below, and then hit the save button right below the chart. The summary of that project location will show up on the lower portion of the page, and the project location chart will be cleared out, so that you may enter your next project location. If you have more than 5 or 6 project locations, you may find it easier to use the spreadsheet option and upload all project locations together.

If you have questions on this form, please contact the appropriate program manager: for Arts in Education, contact Lisa Jaret at 360-586-2418 or lisa.jaret@arts.wa.gov; for Grants to Organizations, contact Miguel Guillén at 360-586-0424 or miguel.guillen@arts.wa.gov.